

FLU PROTOCOL FOR VNA PATIENTS

ERIE BRANCH 2021-2022

1. Obtain cooler from clinical supply room, and freezer packs from the Airborne Alley café freezer.
2. Go to the pharmacy door down the main hallway and knock. Specify what type of vaccine and quantity needed.
 - a. If the warehouse staff are not available, ask any pharmacist in the office area or ask/Cortext Jill Pogodzinski
3. The pharmacist or technician will have the nurse fill out a spreadsheet, including verifying patient's insurance. They will give out the vaccine, consent, and needle bags. Place entire bag in the cooler.
4. For PT primary cases- email the nurse manager and CSS to schedule the shot. Once assigned to a nurse, follow the above 3 steps.
5. The vaccine is to be kept COLD at all times until you actually administer it. Do not take more than what you need for the day. You CANNOT take the vaccine home with you and put it in your refrigerator. **Return any unused vaccine to the pharmacy and document the return on the spreadsheet in the pharmacy warehouse with the pharmacist.**
6. Use the SNFLUN buddy code for each patient receiving the vaccine in order to track the number of patients who have been vaccinated.
7. **Make sure every box on the consent form is filled out upon administration of the vaccine.**
8. Keep the TOP COPY of each consent form and RETURN IMMEDIATELY to **Cubicle #WS-119 "Pharmacy Intern" in the pharmacy area**, right across from Jill Pogodzinski's office. Leave the remaining 2 copies for the patient. Return the cooler to the clinical supply room and the freezer packs to the freezer in the Airborne Alley café.

Any questions, call or email Jill Pogodzinski @ 630-8251