



For Your Information Re: Practice Agreements

You are required to establish a collaborative agreement with one physician prior to beginning practice and maintain that agreement in the practice setting(s) where it will be available for inspection by the State Education Department (SED). New practitioners are also required to submit Form 4NP-Verification of Collaborative Agreement and Practice Protocol only once to the SED's Office of the Professions no later than 90 days after beginning professional practice.

The collaborative agreement shall include provisions for referral and consultation, coverage for absences of either the nurse practitioner or the collaborating physician, resolution of disagreements between the nurse practitioner and the collaborating physician regarding matters of diagnosis and treatment, the review of a representative sample of patient records every three months by the collaborating physician, record keeping provisions and any other provisions jointly determined by the nurse practitioner and the physician to be appropriate.

You are also required to identify a protocol text, from the approved list as identified at www.NYSED.gov as your official practice protocol which must reflect the specialty area of practice as identified on your State Education Department issued nurse practitioner certificate. The approved protocol texts include provisions for case management, diagnosis and treatment of pathology in the specialty area. Additional protocols or textbooks which may be appropriate to the practice and/or employment setting may be used but need not be reflected in the collaborative agreement.

Questions about collaborative agreements and practice protocols may be referred to the State Board for Nursing by e-mailing nursebd@mail.nysed.gov or by calling 518-474-3817 ext. 120, or by faxing 518-474-3706.

AGE RANGE LIMITATION REQUIREMENTS: In special circumstances where the practitioner will be treating patients outside of Office of the Professions, NYS Education Department nurse practitioner age range limitations (Pediatric Nurse Practitioner - birth until 21st birthday; Adult Nurse Practitioner - 18th birthday and over; Geriatric Nurse Practitioner - 50th birthday and over), these unique circumstances must be documented in the Practice Agreement.

Please note: The Practice Agreement and practice protocols submitted with your application must meet the criteria delineated above.