Remote Access Enrollment Remotely

1. Go to https://connect.kaleidahealth.org





Remember, this will be your Active Directory (network) login, so while your network ID is most likely the same as your current InfoClique ID (you will see a message on the InfoClique transition communication if it has changed and what it has changed to), you may have never logged into a

Kaleida system with your network ID yet, so your network password will most likely not be the same as it currently is with InfoClique. If you have an issue logging in on the screen above, you should use the "kpass" system (<u>https://kalcour.kaleidahealth.org</u>) to: 1) register, if you haven't already, and 2) reset your password. If during or after this process you are still having an issue, you may call the Kaleida Service Desk (716-859-7777, Option #3) for further assistance.

3. You will be prompted to enroll for multi-factor authentication. Click the blue "Enroll another method" link.



4. Click "Enroll SMS code"



5. Enter your mobile phone number and click "Submit"



6. You will receive a code via SMS to your mobile device. Enter the Verification Code and click "Submit"



7. Click "Done"



 At this point, once you have completed the self-enrollment, you can close the browser. You will not be using the "Connect" site for InfoClique. You will continue to use <u>https://www.infoclique.com</u> to log into InfoClique. Prior to switchover, you will continue to log into InfoClique with the same ID/PW that you have been using, but post switchover, you will see a new homepage, which will look a bit different than today. Clicking the LOGIN button on the new homepage will take you to the new login page, similar to the "Connect" site login page above, where you will enter the network credentials you just used to self-enroll.

9. If you experience any issues or have any questions, please contact the Kaleida Health Service Desk at 716-859-7777 (Option #3).